

MINUTES

Annual Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

May 15, 2025

Board members in attendance were: Elaine Meil, John Reiter, Mike Mason, Kelvin Pettit, and Charles Kolakowski

ESVBA management participating in the meeting who were in attendance: Matt Ertle and Leah Hoopes (Secretary)

Mr. Reiter called the meeting to order at 2:00 pm.

AGENDA ADOPTION

Mr. Mason moved to adopt the agenda. Mr. Pettit seconded. Motion passed unopposed.

PUBLIC COMMENT

None

MOTION

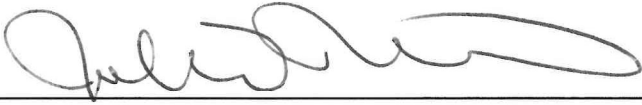
Mr. Pettit motioned to nominate John Reiter to continue to serve as the Chairman of the ESVBA board. Ms. Meil seconded. Mr. Reiter abstained. Motion passed unopposed.

Mr. Pettit motioned to nominate Mike Mason to continue as Treasurer, Elaine Meil to continue as Vice Chair, and Leah Hoopes to continue as Secretary. Mr. Kolakowski seconded. Motion passed unopposed.

ADJOURNMENT

Mr. Kolakowski moved to adjourn at 2:01pm

These minutes were approved at the July 24, 2025 meeting of the Board of Directors of ESVBA.



Presiding Officer

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Leah Hoopes, Secretary

MINUTES

Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

May 15, 2025

Board members in attendance were: John Reiter, Elaine Meil, Mike Mason, Charles Kolakowski and Kelvin Pettit

ESVBA management participating in the meeting who were in attendance: Matt Ertle and Leah Hoopes (Secretary)

Members of the public attending were: None

Mr. Reiter called the meeting to order at 2:02 pm.

AGENDA ADOPTION

Mr. Mason moved to amend the agenda to strike the Closed Session. Ms. Meil seconded. Motion passed unopposed.

PUBLIC COMMENT

None

REVIEW OF MINUTES

Mr. Mason moved to approve the Regular Board Meeting Minutes from March. Mr. Pettit seconded. Motion passed unopposed.

SYSTEM STATUS & BUILD REPORT

1. WiFi Hotspots- There are currently 26 of the 28 hotspots in service. Ebenezer Church is still offline. Johnson Court had to have some repairs and should be back online soon.
2. Residential Broadband- Mr. Ertle reported that the Authority has 4412 active residential customers. He stated that there are

- 87 customers in service in Harborton, 30 in Bobtown, 234 in Church Neck, 64 in Sanford, 49 on Cheapside, 4 on Cobbs Station, 107 in Accomac, 15 in Townsend, 777 in Greenbackville, 98 in Atlantic, 79 in Wattsville/Horntown, 169 in Oak Hall, 113 in Hallwood, 98 in Painter/Quinby, 120 in Eastville, 189 in Nassawadox, 9 in Oyster, 395 in Exmore, 149 in Belle Haven, 47 in Cheriton, 53 in Wachapreague, 543 in Onancock, 463 in Cape Charles, 217 in Parksley, 4 in Nocks Landing, 48 in Saxis, 103 on Chincoteague, and 148 on Tangier.
3. WISP EVPL Program- Mr. Ertle informed the BOD that there are still 59 sites are in service.
 4. Microcommunity Program- There are 42 communities that are in service.
 5. USDA grants
 - a. Bailey Neck & Mt Nebo CDF- USDA is continuing to request additional documentation. ESVBA was released to order materials and procurement was submitted on 5/9.
 - b. Custis Neck & Locustville- USDA requested modification to remove one segment. They are continuing with environmental review and approvals shortly.
 6. Assistance Programs- Mr. Ertle presented a report showing details for all of the assistance programs.

OLD BUSINESS

NEW BUSINESS

- a) Review FY26 Budget- The BOD reviewed the presented budget.

Ms. Meil asked if the budget reflected the potential change to business rates. Mr. Mason stated that the budget reflects the current rates and can be amended later.

Mr. Mason motioned to adopt the FY26 budget. Mr. Kolakowski seconded. Motion passed unopposed.

Mr. Mason motioned for the next fiscal year to reflect a 3% staff salary increases in addition to the step increase program. Mr. Kolakowski seconded. Motion passed unopposed.

TREASURER'S REPORT

Mr. Mason stated that some underlying issues are getting cleaned up.

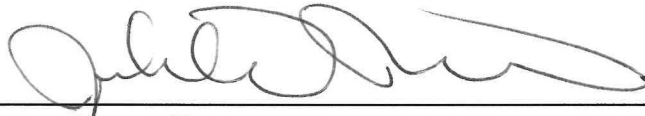
BOARD COMMENTS

None

ADJOURNMENT

Ms. Meil moved to adjourn at 2:17pm.

These minutes were approved at the July 24, 2025 meeting of the Board of Directors of ESVBA.



Presiding Officer

Copy teste:



Leah Hoopes, Secretary