

MINUTES

Special Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

February 15, 2018

Board members in attendance were: Elaine Meil, Mike Mason, John Reiter (remotely attending from Shore Memorial Hospital due to a medical condition) and Charles Kolakowski.

ESVBA management participating in the meeting who were in attendance: Robert Bridgham and Leah Hoopes (Secretary)

Members of the public attending were:

Elaine Meil called the meeting to order at 2:00 pm.

AGENDA ADOPTION

Mr. Kolakowski moved to adopt the agenda. Mr. Mason seconded. Motion passed unopposed.

PUBLIC COMMENT

None

REVIEW OF MINUTES

Mr. Mason moved to amend the minutes to change "customer basis" to "customer basics" on pg 3. Mr. Kolakowski seconded. Motion passed unopposed.

STATUS REPORT

1. Residential Broadband-
 - a. Harborton-27 customers in service and 2 with contract.
 - b. Bobtown/Pungoteague-11 customers in service and 1 with contract.
 - c. Church Neck-7 customers in service.
 - d. Sanford-2 customers awaiting installation and 2 with

- contract.
- e. Cheapside-1 potential customer.
- f. Cobbs Station-1 customer awaiting installation.
- g. Accomac-3 customers awaiting installation.

Greenbackville and Townsend/Latimer siding have just opened.

Mr. Bridgham talked about working on the reengineering for Greenbackville and Townsend.

Mr. Kolakowski asked what reengineering in these areas entails.

Mr. Bridgham replied that the ESVBA's existing network was built based on a commercial environment. Certain things need to be changed like access loops and splicing when dealing with FTTH instead of commercial. Going forward there will be more pre engineering so that there won't be as much reengineering.

NEW BUSINESS.

a. April Board Meeting rescheduled to 4/26-

Mr. Reiter motioned to change the BOD meetings to the 4th Thursday of every month. Mr. Mason seconded. Motion passed unopposed.

OLD Business

a. CTC Strategic Plan Status update-

Mr. Asp gave an update that next week a draft report would be available addressing the comments that were given and a final report with financial analysis on February 28th.

Ms. Meil asked Mr. Asp to elaborate more on the construction cost estimate.

Mr. Asp reported that the original estimates were higher than what Mr. Bridgham believed they should be. So CTC has been going through and adjusting the estimates so that everyone is in agreement.

Mr. Mason suggested holding a meeting to go over the draft as a group.

Ms. Meil suggested waiting until the draft comes out and then scheduling something then.

Mr. Mason asked what would be included in the financing model.

Mr. Asp explained that they're anticipating what level of financing the ESVBA would have to obtain for a bond.

Board Comment

None

ADJOURNMENT

The meeting was adjourned at 2:23pm.

These minutes were approved at the March 29th meeting of the Board of Directors of ESVBA.



Presiding Officer

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Leah Hoopes, Secretary