

MINUTES

Regular Meeting of the Board of Directors of the Eastern Shore of Virginia Broadband Authority

November 17, 2016

Board members in attendance were: Steve Miner, Pete Lalor, Elaine Meil, John Reiter, and John Andrzejewski.

ESVBA management participating in the meeting who were in attendance: Nicholas Pascaretti and Leah Hoopes (Secretary)

Members of the public attending were:
Spencer Murray, E. Baldwin, Dan Brown, and Matt Ertyle,

Steve Miner called the meeting to order at 2:01 pm.

AGENDA ADOPTION

Mr. Lalor motioned to adopt the amended agenda and remove the first closed session.

Mr. Reiter seconded. Motion passed unopposed.

PUBLIC COMMENT

Mr. Murray is eager to get broadband out to the community at a faster pace.

Mr. Baldwin mentioned that a generator and propane tank are blocking his access to his property on Webster Rd. and is hoping to get the issue resolved as soon as possible. Also, Mr. Baldwin expressed his concern about getting broadband to Cape Charles for future businesses.

Mr. Ertyle explains that one of the issues in Northampton County is the zoning regulations with poles and towers.

REVIEW OF MINUTES

Mr. Lalor moved to approve the Meeting Minutes from September.

Mr. Reiter seconded. Motion passed unopposed.

STATUS REPORT

1. Bloxom Tower Construction- Mr. Pascaretti provided an update stating that the construction is completed, and they're now waiting on Wi-Fi to be delivered.
2. Harborton Fiber to the Home- Mr. Pascaretti stated that the engineering is complete and the equipment is being ordered.
3. Town Broadband Initiative Program (BIP)- Mr. Pascaretti reported that Nassawadox and Cheriton were both awarded.
4. Wi-Fi Hotspots- Mr. Pascaretti reported that Exmore Park is in progress. Old Mary Nottingham Smith School is waiting on an onsite visit. Parksley Park is waiting on approval from the railroad.
5. VDOT Road Jobs-
6. Kendall Grove Solar-ESVBA has placed conduits
7. Service Level Metrics- There have been 3 outages since October and they were all restored the same day.
8. WISP EVPL Program- 16 sites are in service, 1 site is in progress, and several more in planning.

NEW BUSINESS.

- a. Bloxom Tower-.Mr. Pascaretti informed the BOD that Bloxom's BIP was awarded to Eastern Shore Communications and they would like to put their own pole up instead of using the tower. *Ms. Meil moved to allow the selected service provider 25Mbps of internet and transport free of charge for up to a year using their own pole. Mr. Lalor seconded. Motion passed unopposed.*
- b. Rate Study RFQ-
- c. Budget Adjustment- Mr. Pascaretti explained that ESVBA is running out of capacity in certain areas on the backbone and suggests an adjustment to the budget. *Mr. Lalor motioned to adjust the budget for the backbone electronic upgrades from \$555k to \$665k. The funds will be taken from the equipment accrual account. Mr. Reiter seconded. Motion passed unopposed.*
- d. Fiber Extensions Request-
 - i. Hungers Creek-Northampton County
 - ii. Deep Creek-Accomack CountyMr. Pascaretti states that the Hungers Creek build would be \$115k, which is already in the budget for this year. The Deep

Creek build would be \$160k.

Mr. Lalor motioned to move forward with the Hungers Creek build. Mr. Reiter seconded. Motion passed unopposed.

OLD BUSINESS

CLOSED SESSION

Motion to enter into closed session according to Section 2.2-3711 of the Code of Virginia of 1950, as amended;) Paragraph 1: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. Paragraph 7: Consultation with legal counsel and briefings by staff members, consultants, or attorneys pertaining to actual or probably litigation, and consultation with legal counsel employed or retained by the Authority regarding specific legal matters requiring the provision of legal advice by counsel. Paragraph 34: Discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary records and trade secrets excluded from this chapter pursuant to subdivision 19 of § 2.2-3705.6 made by Mr. Lalor, seconded by Mr. Reiter. The following board members were present Mr. Andrzejewski, Mr. Miner, Ms. Meil, Mr. Lalor, and Mr. Reiter and voted affirmative.

After closed session, the Chair reconvened the meeting. Motion was made by Mr. Reiter, seconded by Mr. Andrzejewski that the Board had entered the closed session for that purpose as set out in Paragraph 1, 7, and 34 of Section 2.2-3711 of the Code of Virginia of 1950, as amended. Roll call vote taken Vote was that no other business discussed than as advised in Paragraph 1, 7, and 34. The following board members were present Mr. Andrzejewski, Mr. Miner, Ms. Meil, Mr. Lalor, and Mr. Reiter and voted affirmative.

MOTION

Mr. Lalor moved to award staff bonuses in the amount not to exceed \$14,000.00. Mr. Reiter seconded. Motion passed unopposed.

MOTION

Mr. Reiter motioned to give the Executive Director an 8% raise and amend his contract to provide for 85% of healthcare starting March, 2017. Ms. Meil seconded. Motion passed unopposed.

Board Comment

ADJOURNMENT

The meeting was recessed until November 28th at 4:27pm.

These minutes were approved at the Jan 19, 2017 meeting of the Board of Directors of ESVBA.

Elaine K. Meil
Presiding Officer

Copy teste:

Leah Hoopes
Leah Hoopes, Secretary